

**KV PRAGATI VIHAR
COMMITTEE LIST
SESSION – 2023 - 24**

S.No.	DEPARTMENT	MEMBERS	
		SHIFT - 1	SHIFT - 2
1	Infrastructure Checking, Maintenance & Repair Works	Mr. Lokman – I/C Mr. Vikas Bhaskar Mrs. Kalpana Ms. Manjulata Mr. Amit Gangwar	Mr. Ankit Jeenwal – I/C Mr. S.K. Nimesh Mr. Akshay Mr. C.L Meena
2	Examination Overall Examination I/C – Mrs. Veenu Manocha (Internal, External & C.B.S.E)	<u>Internal Examination</u> Mr. Vikas Bhaskar – I/C Ms. Maju Lata <u>External Examination</u> Mr. Adesh I/C Mr. Amit Gangwar Mr. Vikas Chawla Mrs. Rupam Bhatnagar <u>CBSE Examination</u> Mrs. Veenu Manocha – I/C Ms. Priyanka Sharma	Mr. Ankit Jeenwal – I/C - Internal Mr. S.K. Nimesh – I/C - CBSE Mr. Veer Singh Ms. Bharti Singh – TGT HINDI
3	Admission	Mr. Adesh – I/C Mr. Vikas Chawla Mrs. Manisha Mrs. Kalpana – I/C for Class I and Baalvatika Mrs. Anju Mr. Ankit Mrs. Devanshi Bhagat	Mrs. Sharda – I/C Mr. Rajesh Kumar Mr. Akshay Verma Mr. S.K. Nimesh Mrs. Dimpri
4	Time Table and Arrangement	Mrs. Anshu Tyagi – I/C Mrs. Monika Chandel	Mr. Veer Singh – I/C Mr. S.K. Nimesh Mrs. Dimpri Ms. Manorama
5	CCA & Morning Assembly	Mrs. Meenakshi – I/C Mrs. Vinita Bhamra Mrs. Ritu Bhadana TGT English - 1 Mrs. Prabhawati Computer Instructor Art & Craft Teacher	Mrs. Taniya Singh – I/C Mr. Rajesh kumar Mrs. Pinki Mrs. Dimpri TGT Hindi
6	Purchasing Committee/ Local purchase Committee / GEM purchase	Dr. Seema Chopra (Vice – Principal) Mrs. Kalpana Pandey (Headmistress) Senior most teachers 1. Mr. Vikas Bhaskar (PGT Physics) 2. Mr. S.K. Nimesh (Librarian) Department Heads 1. Mrs. Sonia Jain (PGT CS) 2. Mr. Lokman Singh (TGT W.E.) 3. Mrs. Abhivyanjana (TGT P&HE) 4. Mr. Ankit Jeenwal (TGT W.E.) 5. Mr. Rajesh Kumar (PRT Music) Teacher’s Representative of VMC – Mr. K.P. Prajapati	
7	Discipline	Mrs. Rupam Bhatnagar – I/C	Mr. C.L. Meena – I/C

		Mrs. Monica Chandel Mrs. Priyanka Sharma Mrs. Prabhawati Mr. Lokman Mrs. Ritu Bhadana Mrs. Manisha Ms. Manjulata Mrs. Abhivyanjana Mr. Maurya - Coach	Mr. S.K. Nimesh Mr. Rajendra Kumar Ms. Varsha Dubey Mr. Ashok Kumar Mr. Akshay
8	PA System	Mr. Lokman Singh Mrs. Anita Nama	Mr. Ankit Jeenwal – I/C Mr. Rajesh Kumar
9	NAEP/ Guidance & Counselling/ Manodarpan (Checking of E – Mail created for Guidance & Counselling and inform students of E – Mail ID)	Mrs. Sonia Jain – I/C Mrs. Priyanka Sharma PGT - Bio Mrs. Rupam Bhatnagar Counsellor Mrs. Monica Chandel	Ms. Varsha Dubey – I/C TGT Hindi Counsellor Mr. Ankit Jeenwal Mrs. Sharda Sharma
10	Dispersal Duty (The I/C's have to plan duty on weekly basis with I/C Discipline)	Mrs. Anshu Tyagi – I/C Mrs. Monica Chandel The House Masters of the House on Duty	Mr. Veer Singh – I/C Mr. S.K. Nimesh The House Masters of the House on Duty
11	Social Science and Youth Parliament/ EBSB, AKAM, Wall of Expressions	Mrs. Venu Manocha – I/C Mrs. Ritu Bhadana Mrs. Manisha Mrs. Prabhawati Mr. Adesh Mr. K.P Prajapati	Mrs. Tania Singh – I/C TGT Hindi Mr. Rajendra Kumar Mr. Rajesh Mrs. Pinki Ms. Manorama Mrs. Dimpri
12	Photography	Mrs. Prabhawati – I/C Mrs. Devanshi Bhagat Computer Instructor Ms. Manjulata	Mr. Rajendra Kumar – I/C Mr. Akshay Verma Mr. Rajesh Kumar Computer Instructor
13	Olympiads & Other Competitions of Repute	Mrs. Anshu Tyagi Mr. Amit Kumar Gangwar Mrs. Priyanka Sharma Mr. Gulshan Sharma Mrs. Prabhawati	TGT Maths Ms. Varsha Dubey Mr. Ankit Jeenwal Ms. Pinki Mr. Rajesh
14	Library	Mrs. Manjulata - I/C	Mr. S.K. Nimesh – I/C
15	Vidyalaya Beautification, BALA & Wall of Expressions	Mrs. Kalpana Pandey – I/C (F-F & G-F) Mrs. Venu Manocha - I/C (S-F) Members : Mrs. Prabhawati – All the Floor Mr. Adesh – Ground Floor Mrs. Sonia Jain – First Floor Mrs. Manjulata – First Floor Mrs. Meena Kumari – First Floor Mrs. Sonia – TGT HINDI – Second Floor TGT English -1 – Second Floor Mrs. Ritu Bhadana – Second Floor	Mr. Rajendra Kumar – I/C Ms. Varsha Dubey – Ground Floor Mrs. Sharda – Ground Floor Ms. Manorama – Ground Floor Mr. S.K. Nimesh – First Floor Mr. Rajesh Kumar – First Floor Mr. Ashok – First Floor

		Mr. K.P. Prajapati – Second Floor	
16	E-Newsletter	<p>All the Department Heads (The News Letter of their Department on Monthly basis)</p> <p>Science – Mr. Vikas Bhaskar, Mrs. Vinita Bhamra & Mrs. Varsha Dubey</p> <p>Art - Mrs. Prabhawati & Mr. Rajendra Kumar</p> <p>Social Science - Mrs. Manisha, Mr. K.P. Prajapati, Mrs. Ritu Bhadana & Ms. Tania</p> <p>Maths - Mrs. Anshu Tyagi, Mrs. Rupam Bhatnagar & TGT Maths 2nd Shift</p> <p>Commerce Deptt- Mr. Vikas Chawla & Mrs. Veenu Manocha</p> <p>Hindi – Mr. V.S. Gurjar, Ms Sonia, TGT Hindi 1st Shift & TGT Hindi 2nd Shift</p> <p>English - TGT ENGLISH - 1, TGT ENGLISH – 2, TGT ENGLISH – 3 & Mrs. Sharda Sharma</p> <p>And all other Department Heads to prepare Newsletter on monthly basis in their respective Departments</p>	<p>Mrs. Sharda - I/C TGT Hindi Mrs. Tania Singh Compilation of Newsletter on monthly basis – Computer Instructor Shift-1 Computer Instructor Shift-2</p>
17	School Magazine & School Diary	<p>Mrs. Kalpana Pandey - Overall I/C Mrs. Meenaxi & Mrs. Sharda Sharma – English Dr. Gurjar – I/C Hindi & Sanskrit Section Photography – Mrs. Prabhawati & Mr. Rajendra Kumar Sanskrit – Mr. A.K. Meena & Mr. Veer Singh</p>	
18	Academics	Mr. Vikas Bhaskar Mrs. Rupam Bhatnagar	Mr. S.K. Nimesh Mrs. Pinki
19	Rajbhasha	Dr. V.S. Gurjar – I/C Mrs. Sonia Mr. A.K. Meena TGT Hindi	TGT Hindi Mr. Veer Singh TGT Sanskrit
20	Awakened Citizen Programme	Mrs. Manjulata – I/C Mrs. Manisha Mrs. Vinita Bhamra Mrs. Priyanka Sharma & All others who have done the course.	Ms. Varsha Dubey All others who have done the course.
21	SC / ST Scholarship	Mrs. Manjulata	Mr. S.K. Nimesh
22	Scout & Guide / Cubs & Bulbuls	Mr. K.P. Prajapati – I/C Mr. Adesh Kumar Mr. Lokman Singh	Mr. S.K. Nimesh – I/C Mrs. Varsha Dubey Mr. Rajendra Kumar

		Mr. A.K. Meena Mrs. Abhivyanjana Mrs. Anju Mrs. Vinita Bhamra Mr. Gulshan Sharma Mrs. Priyanka Sharma Mrs. Devanshi Bhagat Mrs. Laxmi Yadav Mrs. Mamta Yadav Mrs. Lalita Mrs. Pooja Tripathi Mr. Ankit & Any other teachers who have attended the training.	Mr. Akshay Verma Mrs. Pinki Mr. Rajesh Kumar & Any Other Teachers who done Attended the Trainings / Courses
23	Teaching Aid	Mr. K.P. Prajapati – I/C Mrs. Rupam Bhatnagar	Mr. Veer Singh – I/C Mrs. Tania Singh
24	CMP / FLN & HPC	Mrs. Kalpana Pandey – I/C Mrs. Devanshi Bhagat	Mrs. Pinki – I/C Mrs. Dimpri kundu Ms. Manorama Mr. Akshay And all primary teachers.
25	CLUBS		
A.	Science & Eco - Club	PGT Biology – I/C Mr. Amit Gangwar Mr. Gulshan Sharma Mr. Vikas Bhaskar Mrs. Vinita Bhamra	Ms. Varsha Dubey Mr. Ankit Jeenwal
B.	Maths Club	Mrs. Anshu Tyagi – I/C and all TGT Maths	TGT Maths Mr. Ankit Jeenwal
C.	School Band / Orchestra	Mrs. Anita Nama	Mr. Rajesh Kumar
D.	Reader's Club	Mrs. Manjulata	Mr. S.K. Nimesh
E.	Art & Craft	Mrs. Prabhawati Art & Craft Teacher	Mr. Rajendra Kumar Art & Craft Teacher
F.	Computer Skills	Computer Instructor Shift-1 Mrs. Sonia Jain	Computer Instructor Shift-2 Mr. Ankit Jeenwal
26	Sports & Adventure	Mrs. Abhivyanjana Coach	Mr. C.L. Meena Mr. Akshay Verma
27	First Aid & Medical Check - up	PGT Bio – I/C Sports Coach Nurse Mrs. Majulata	Mr. Nimesh Mr. C.L. Meena Nurse Mr. Rajesh
28	SBSB	Mrs. Abhivyanjana – I/C Sports Coach All Class Teachers	Mr. C.L. Meena Mr. Akshay Verma
29	Child Welfare Committee	Mrs. Kalpana Pandey – I/C Mr. K.P. Prajapati Mrs. Manjulata	Mr. S.K. Nimesh TGT Maths
30			
A	Excursion	Mrs. Kalpana Pandey – I/C (Primary Wing) Mr. K.P. Prajapati	Mr. S.K. Nimesh – I/C Mr. Rajendra Kumar
B	Transport	Mr. K.P. Prajapati – I/C Mr. V.S. Gurjar	Mr. Rajendra Kumar Mr. S.K Nimesh
31	Furniture Committee	Mr. Amit Gangwar – I/C Dr. V.S. Gurjar	Mr. Akshay – I/C Mr. S.K. Nimesh

		Mr. Ankit - PRT Mr. Gulshan - TGT All the members must Co-operate with I/C.	Mr. Ashok Mr. Rajendra Kumar
32	Subject Conveners (Shift 1 & Shift 2)	Dr. V.S. Gurjar (Hindi) Mrs. Meenaxi (English) Mrs. Anshu Tyagi (Maths) Mrs. Sonia Jain (Computer Sc.) Mr. Vikas Chawla (Commerce) Mr. Vikas Bhaskar (Science) Mr. K.P. Prajapati & Mr. Adesh (Social Science & Humanities)	Mr. S.K. Nimesh – Library Mr. C. L Meena – Sports & Games
33	Website Updation	Mrs. Sonia Jain Computer Instructor (Shift – 1)	Computer Instructor (Shift – 2)
34	Canteen Committee	Mrs. Kalpana Pandey – I/C Mrs. Meena Kumari Mrs. Pooja Tripathi Mrs. Manisha	Mr. Rajesh Kumar – I/C TGT Maths TGT Hindi
35	School Safety / Plant Checking For Safety	Mrs. Anshu Tyagi – I/C Mrs. Sonia Jain Mrs. Kalpana Pandey Mr. Lokman Singh Mrs. Abhivyanjana Mr. Vikas Bhaskar Mr. Vikas Chawla	Mr. C.L. Meena – Fields & Ground Floor – I/C Mr. Ankit Jeenwal Mr. Rajendra – Second Floor Mr. Nimesh – First Floor Mr. Akshay – Primary Section Mr. Ashok – Primary Section Ms. Tania Singh
36	House Distribution	The I/C of CCA to assign the house to the teachers and students.	
37	Geetanjali Yashodhara Anandmath Neerja	Mrs. Meenaxi	Mrs. Tania Singh Mrs. Pinki
38	Computer / Smart Classroom	Mrs. Sonia Jain – I/C Mrs. Anshu Tyagi Mrs. Vinita Bhamra Computer Instructor Shift -1	Mr. Ankit Jeenwal – I/C Mr. S.K. Nimesh Computer Instructor
39	POCSO / Grievance Committee	Mrs. Kalpana Pandey – I/C Mrs. Rupam Bhatnagar Mrs. Ritu Bhadana Dr. V.S. Gurjar Mr. K.P. Prajapati	Ms. Varsha Dubey – I/C Mrs. Pinki Mrs. Sharda Mr. S.K Nimesh
40	Cleanliness Committee	Mrs. Kalpana Pandey – I/C Mrs. Prabhawati Ms. Manjulata Mr. Lokman & Four Primary Teacher to be Appointed by the H.M . Mr. Vinod – Substaff Ms. Sonia - Substaff (The Cleanliness Committee has to submit its plan of supervision And allotment of duties to the House Keeping Staff to the undersigned)	Ms. Manorama – I/C Mr. Ashok Kumar TGT Maths Mr. C.L Meena Mr. Rajendra Kumar Mr. Amit SubStaff

